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5 Health & Human Services

# Aitkin County



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Audit List for Board      **MANUAL WARRANTS/VOIDS/CORRECTIONS**

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|               | <u>Vendor</u> | <u>Name</u>            | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>        | <u>Account/Formula Description</u> | <u>1099</u>                  |
|---------------|---------------|------------------------|-------------|----------------------------|-------------------------|------------------------------------|------------------------------|
|               | <u>No.</u>    | <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>    | <u>Paid On Bhf #</u>               | <u>On Behalf of Name</u>     |
| 1             | 5462          | Bremer Bank (Elan ACH) |             | 21.50                      | SS-BUS TICKET           |                                    | ADULT-GENERAL CASE MANAGEMEN |
|               |               | 05-430-760-3930-6020   |             |                            | 08/26/2024 08/26/2024   |                                    |                              |
|               | 5462          | Bremer Bank (Elan ACH) |             | 21.50                      | 1 Transactions          |                                    |                              |
| 5 Fund Total: |               |                        |             | 21.50                      | Health & Human Services | 1 Vendors                          | 1 Transactions               |
| Final Total:  |               |                        |             | 21.50                      | 1 Vendors               | 1 Transactions                     |                              |

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# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

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1 General Fund

| Vendor | Name                   | Rpt  | Warrant Description                 | Invoice #       | Account/Formula Description             | 1099 |
|--------|------------------------|------|-------------------------------------|-----------------|-----------------------------------------|------|
| No.    | Account/Formula        | Accr | Service Dates                       | Paid On Bhf #   | On Behalf of Name                       |      |
| 5462   | Bremer Bank (Elan ACH) |      |                                     |                 |                                         |      |
| 26     | 01-200-200-0000-6265   |      | 14.40 USPS POSTAGE                  | 00314           | Programs                                | N    |
| 31     | 01-200-200-0000-6260   |      | 64.74 TRACFONE - CI- VCET           | 011353          | CI Funds                                | N    |
| 14     | 01-053-000-0000-6241   |      | 199.00 CHATGPT FOR EXCEL WEBINAR    | 0153            | Registration Fee                        | N    |
|        |                        |      | 08/29/2024 02/28/2025               |                 |                                         |      |
| 33     | 01-252-000-0000-6330   |      | 60.00 NEAL TRANSPORT- MSP PKNG      | 05078           | Prisoner Transportation & Travel        | N    |
| 29     | 01-252-000-0000-6405   |      | 19.74 KLEENEX                       | 072817          | Office Supplies                         | N    |
| 38     | 01-120-000-0000-6360   |      | 47.88 ARCHIVES MEMBERSHIP           | 08212024        | Services, Labor, Contracts              | N    |
| 34     | 01-252-000-0000-6330   |      | 20.60 #227 TRANSPORT GAS (NEAL)-NO  | 088133          | Prisoner Transportation & Travel        | N    |
| 24     | 01-252-000-0000-6422   |      | 35.82 DISH SOAP                     | 088403          | Janitorial Supplies                     | N    |
| 35     | 01-252-000-0000-6330   |      | 37.55 #227 TRANSPORT GAS (NEAL)     | 094646          | Prisoner Transportation & Travel        | N    |
| 17     | 01-043-000-0000-6266   |      | 19.23 GOODREADER EDITOR             | 113844176482    | Data Processing/Computer Services       | N    |
| 27     | 01-252-003-0000-6241   |      | 500.00 #302 JAIL ADMIN CONF         | 1384            | School Registration Fee                 | N    |
| 28     | 01-252-003-0000-6241   |      | 250.00 CARLSTROM DT INSTRUCTOR      | 1385            | School Registration Fee                 | N    |
| 18     | 01-043-000-0000-6266   |      | 19.23 GOODREADER EDITOR             | 178846938803    | Data Processing/Computer Services       | N    |
| 20     | 01-043-000-0000-6266   |      | 19.23 GOODREADER EDITOR             | 179846493177    | Data Processing/Computer Services       | N    |
| 39     | 01-043-000-0000-6241   |      | 450.00 APPRAISAL BASICS             | 211490645       | Registration Fee                        | N    |
| 19     | 01-043-000-0000-6266   |      | 19.23 GOODREADER EDITOR             | 211843631342    | Data Processing/Computer Services       | N    |
| 32     | 01-200-000-0000-6302   |      | 118.91 #224 OIL CHANGW              | 226455          | Vehicle Maintenance                     | N    |
| 10     | 01-001-000-0000-6332   |      | 198.93 HOTEL STAY FOR ARDC MEETING  | 3014            | Hotel / Motel Lodging                   | N    |
|        |                        |      | 08/28/2024 08/29/2024               |                 |                                         |      |
| 4      | 01-122-000-0000-6332   |      | 538.68 ADVANCED DESIGN - JG         | 429515          | Hotel / Motel Lodging                   | N    |
| 5      | 01-122-000-0000-6339   |      | 75.16 ADVANCED DESIGN - JG          | 429515          | Meals (Overnight)                       | N    |
| 16     | 01-043-000-0000-6266   |      | 19.23 GOODREADER EDITOR             | 587426          | Data Processing/Computer Services       | N    |
| 15     | 01-043-000-0000-6332   |      | 361.53 HOTEL FOR BASIC PROCEDURES   | 587426          | Hotel / Motel Lodging                   | N    |
| 21     | 01-043-000-0000-6360   |      | 45.00 MONTHLY MLS ACCESS FEE        | 67292           | Services, Labor, Contracts, GIS Mapping | N    |
| 7      | 01-257-000-0000-6339   |      | 11.25 MEALS-LUNCH- MACACC CROOKSTON | 8.23.24         | Meals (Overnight)                       | N    |
|        |                        |      | 08/23/2024 08/23/2024               |                 |                                         |      |
| 2      | 01-122-000-0000-6335   |      | 25.93 ADVANCED DESIGN TRAINING - JG | 9042833         | Gas/Vehicle Fuel Charges                | N    |
| 30     | 01-253-000-0000-6464   |      | 13.50 DR. SCHOLL'S INSOLES          | 9178001         | STS Supplies                            | N    |
| 12     | 01-711-000-0000-6230   |      | 304.93 ANNUAL CISCO                 | 9370            | Printing, Publishing & Adv              | N    |
|        |                        |      | 09/05/2024 09/04/2025               |                 |                                         |      |
| 13     | 01-711-000-0000-6240   |      | 53.20 CONSTANT CONTACT MONTHLY      | 9370            | Membership/Dues/Association Fees        | N    |
|        |                        |      | 09/05/2024 10/05/2024               |                 |                                         |      |
| 11     | 01-711-000-0000-6241   |      | 25.00 2024 WORKFORCE SUMMIT         | 9370            | Registration Fee                        | N    |
|        |                        |      | 08/27/2024 09/12/2024               |                 |                                         |      |
| 8      | 01-257-000-0000-6332   |      | 102.87 HOTEL-MACCAC CROOKSTON       | GUEST #202900   | Hotel / Motel Lodging                   | N    |
| 6      | 01-090-000-0000-6240   |      | 278.00 LAWYER REG FEES              | LAWYER000318480 | Membership/Dues/Association Fees        | N    |
| 37     | 01-200-000-0000-6240   |      | 91.94 CASPER POST LICENSE           | MLSPOS000153040 | Membership/Dues/Association Fees        | N    |

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# Aitkin County



1 General Fund

Audit List for Board      **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

| Vendor        |      | Name                   | Rpt  | Warrant Description |                              | Invoice #      | Account/Formula Description |  | 1099 |
|---------------|------|------------------------|------|---------------------|------------------------------|----------------|-----------------------------|--|------|
|               | No.  | Account/Formula        | Accr | Amount              | Service Dates                | Paid On Bhf #  | On Behalf of Name           |  |      |
| 1             |      | 01-040-000-0000-6205   |      | 10.58               | PASSPORT & OTHER             | PASSPORT/OTHER | Postage                     |  | N    |
| 3             |      | 01-257-251-0000-6332   |      | 200.00              | HOTEL-NMTIRW TRAINING@MORTON | R1040897-1     | Hotel / Motel Lodging       |  | N    |
|               |      |                        |      |                     | 08/28/2024 08/30/2024        |                |                             |  |      |
| 25            |      | 01-280-000-0000-6332   |      | 645.00              | #217 HOTEL AMEM CONFERENCE   | TS-855         | Hotel / Motel Lodging       |  | N    |
|               | 5462 | Bremer Bank (Elan ACH) |      | 4,896.29            | 35 Transactions              |                |                             |  |      |
| 1 Fund Total: |      |                        |      | 4,896.29            | General Fund                 | 1 Vendors      | 35 Transactions             |  |      |

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# Aitkin County



2 Reserves Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

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| Vendor        |                             | <u>Name</u> | <u>Rpt</u>    | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u>   | <u>1099</u> |
|---------------|-----------------------------|-------------|---------------|----------------------------|----------------------|--------------------------------------|-------------|
| <u>No.</u>    | <u>Account/Formula</u>      | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>             |             |
| 36            | 5462 Bremer Bank (Elan ACH) |             | 466.00        | SAR HARNESS                | 601517               | Sheriff Search & Rescue Reserve Expe | N           |
|               | 02-200-020-0000-6360        |             |               |                            |                      |                                      |             |
|               | 5462 Bremer Bank (Elan ACH) |             | 466.00        | 1 Transactions             |                      |                                      |             |
| 2 Fund Total: |                             |             | 466.00        | Reserves Fund              | 1 Vendors            | 1 Transactions                       |             |

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11 Forest Development

# Aitkin County



Audit List for Board    **MANUAL WARRANTS/VOIDS/CORRECTIONS**

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| Vendor         |                             | <u>Name</u> | <u>Rpt</u>    | <u>Warrant Description</u>     | <u>Invoice #</u>     | <u>Account/Formula Description</u> | <u>1099</u> |
|----------------|-----------------------------|-------------|---------------|--------------------------------|----------------------|------------------------------------|-------------|
| <u>No.</u>     | <u>Account/Formula</u>      | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>           | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |             |
| 9              | 5462 Bremer Bank (Elan ACH) |             | 625.00        | 2024 MN GIS/LIS CONF REGISTRAT | 200006756            | Staff Training, Development        | N           |
|                | 11-939-000-0000-6268        |             |               |                                |                      |                                    |             |
|                | 5462 Bremer Bank (Elan ACH) |             | 625.00        | 1 Transactions                 |                      |                                    |             |
| 11 Fund Total: |                             |             | 625.00        | Forest Development             | 1 Vendors            | 1 Transactions                     |             |

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19 Long Lake Conservation Cen

# Aitkin County



Audit List for Board      **MANUAL WARRANTS/VOIDS/CORRECTIONS**

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| Vendor                |                        | <u>Name</u>                   | <u>Rpt</u>      | <u>Warrant Description</u>           | <u>Invoice #</u>       | <u>Account/Formula Description</u> | <u>1099</u> |
|-----------------------|------------------------|-------------------------------|-----------------|--------------------------------------|------------------------|------------------------------------|-------------|
| <u>No.</u>            | <u>Account/Formula</u> | <u>Accr</u>                   | <u>Amount</u>   | <u>Service Dates</u>                 | <u>Paid On Bhf #</u>   | <u>On Behalf of Name</u>           |             |
|                       | <b>5462</b>            | <b>Bremer Bank (Elan ACH)</b> |                 |                                      |                        |                                    |             |
| 22                    | 19-522-000-0000-6431   |                               | 641.10          | LLCF REIMBURSE GARDEN CLUB           | 4715110303635416       | Educational Supplies               | N           |
| 23                    | 19-522-000-0000-6431   |                               | 270.30          | MICE FOR SNAKES                      | 4715110303635416       | Educational Supplies               | N           |
|                       | <b>5462</b>            | <b>Bremer Bank (Elan ACH)</b> | <b>911.40</b>   | 2 Transactions                       |                        |                                    |             |
| <b>19 Fund Total:</b> |                        |                               | <b>911.40</b>   | <b>Long Lake Conservation Center</b> | <b>1 Vendors</b>       | <b>2 Transactions</b>              |             |
| <b>Final Total:</b>   |                        |                               | <b>6,898.69</b> | <b>4 Vendors</b>                     | <b>39 Transactions</b> |                                    |             |

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5 Health &amp; Human Services

# Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 2

| Vendor        | Name                        | Rpt  | Warrant Description | Invoice #                      | Account/Formula Description | 1099                                     |
|---------------|-----------------------------|------|---------------------|--------------------------------|-----------------------------|------------------------------------------|
| No.           | Account/Formula             | Accr | Amount              | Service Dates                  | Paid On Bhf #               | On Behalf of Name                        |
| 8             | 5462 Bremer Bank (Elan ACH) |      |                     |                                |                             |                                          |
|               | 05-400-410-0413-6268        |      | 35.00               | WIC-U OF M COURSE FEE (HC)     |                             | Staff Training, Development N            |
|               |                             |      |                     | 09/04/2024 09/04/2024          |                             |                                          |
| 4             | 05-400-430-0407-6262        |      | 16.02               | FAMILY PLANNING-CONDOMS        |                             | Family Planning Services/Methods N       |
| 6             | 05-400-430-0408-6240        |      | 25.00               | MCH CPS-PROXY CERT. FEE        |                             | Membership/Dues/Association Fees N       |
| 7             | 05-400-430-0408-6431        |      | 579.00              | MCH SUPPLY-PARTNERS CURRICULUM |                             | Educational Supplies/Follow A Long Bc N  |
| 5             | 05-400-430-0408-6435        |      | 55.95               | STRONG FOUNDATIONS-GIFT CARD   |                             | Public Health Program Related Supplies N |
| 10            | 05-400-440-0410-6266        |      | 28.48               | LOBBY MUSIC SUBSCRIPTION       |                             | Software Fees/License Fees N             |
|               |                             |      |                     | 08/26/2024 08/25/2025          |                             |                                          |
| 9             | 05-400-440-0410-6435        |      | 532.73              | CAPS MH/SP SUPPLIES            |                             | Public Health Program Related Supplies N |
| 11            | 05-420-600-4800-6266        |      | 67.12               | LOBBY MUSIC SUBSCRIPTION       |                             | Software Fees/License Fees N             |
|               |                             |      |                     | 08/26/2024 08/25/2025          |                             |                                          |
| 12            | 05-430-700-4800-6266        |      | 107.80              | LOBBY MUSIC SUBSCRIPTION       |                             | Software Fees/License Fees N             |
|               |                             |      |                     | 08/26/2024 08/25/2025          |                             |                                          |
| 1             | 05-400-440-0410-6266        |      | 2.80                | AVAILITY 8/24                  | INV01223734                 | Software Fees/License Fees N             |
|               |                             |      |                     | 08/01/2024 08/31/2024          |                             |                                          |
| 2             | 05-420-600-4800-6266        |      | 6.60                | AVAILITY 8/24                  | INV01223734                 | Software Fees/License Fees N             |
|               |                             |      |                     | 08/01/2024 08/31/2024          |                             |                                          |
| 3             | 05-430-700-4800-6266        |      | 10.60               | AVAILITY 8/24                  | INV01223734                 | Software Fees/License Fees N             |
|               |                             |      |                     | 08/01/2024 08/31/2024          |                             |                                          |
|               | 5462 Bremer Bank (Elan ACH) |      | 1,467.10            | 12 Transactions                |                             |                                          |
| 5 Fund Total: |                             |      | 1,467.10            | Health & Human Services        | 1 Vendors                   | 12 Transactions                          |
| Final Total:  |                             |      | 1,467.10            | 1 Vendors                      | 12 Transactions             |                                          |

# Aitkin County



Audit List for Board

**MANUAL WARRANTS/VOIDS/CORRECTIONS**

**Recap by Fund**

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>             |
|-------------|---------------|-------------------------|
| 5           | 21.50         | Health & Human Services |
| All Funds   | 21.50         | Total                   |

Approved by,

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# Aitkin County



Audit List for Board

**MANUAL WARRANTS/VOIDS/CORRECTIONS**

**Recap by Fund**

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>             |
|-------------|---------------|-------------------------|
| 5           | 1,467.10      | Health & Human Services |
| All Funds   | 1,467.10      | Total                   |

Approved by, .....  
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# Aitkin County



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 1           | 4,896.29      | General Fund                  |                    |
|               | 2           | 466.00        | Reserves Fund                 |                    |
|               | 11          | 625.00        | Forest Development            |                    |
|               | 19          | 911.40        | Long Lake Conservation Center |                    |
|               | All Funds   | 6,898.69      | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |

Total Elan paid 9.12.24 = \$8387.29